



OS StOF Allocation (OSSA)

Organisation of Study Associations | Document 20251030.03

Preface

StOF (*Student Support Fund*) entered into force on the 1st of September 2025. StOF is the new Student Board Grant system of the Student Union, thus replacing FOBOS (*Financial Support for Students in Exceptional Circumstances*). The main aim of StOF is to have individuals get compensated with grants whenever needed, while having easier guidelines compared to FOBOS.

The StOF allocation for study associations, and some of the more time consuming committees, is done via OSSA (*OS StOF Allocation*). Within OSSA, there are two categories, those being Study Association Boards and Study Association Committees. Within the category of Study Association Committees, the following (types of) committees are discussed: Study Tour committees, Symposium committees, Board Task committees, and Lustrum committees.

This model is aligned with the StOF regulations as set out by the Student Union, and Student Guidance and Wellbeing (SGW). The StOF regulation entails regulations with respect to StOF UT-wide.

Article 1 - Responsibility

1. The OS Board is responsible for processing activism grants for committees of the Members of OS.

Article 2 - Goals of OSSA

1. This document concerns the distribution of activism grants according to the StOF regulations.
2. This model is aligned with the StOF regulations as set out by the Student Union.
3. StOF entails regulations with respect to Activism Grants UT-wide.
4. This document is subject to any and all alterations of the StOF regulations. In case any references in this document are outdated to alterations in the StOF regulations, the references should be read as originally intended.

Article 3 - Dates

1. Unless stated otherwise, all date and month indications in this document take place within the same academic year.
2. In any case where an indication of a date is given in this document, OS may deviate from that date in case they deem it necessary, given the OS GMA is sufficiently informed of these deviations in advance.

Article 4 - Categories

1. There are two categories: Board Members, and Committees.
2. Articles 5 and 6 specify requirements for categories that are eligible for StOF.
3. Board members are only eligible for Activism Grants in the category of Board Members described in article 6.
4. Grants are divided based on a hierarchical system, in which the category of Board Members is compensated first, after which the category of Committees will be compensated.
5. Within the category of Committees, the grants are divided based on a hierarchical system, in which board-task focused committees get grants first. After which, study tours, symposia, and lustra get compensated in said order.
6. The OS Board has the right to deviate from the requirements in article 5 in unforeseen cases, and may choose to include an activity or committee in another Subcategory then provided by this document, given sufficient substantiation.

Article 5 - Committees

1. The category Committees is meant for compensating committees which are essential for the Association. Committees included in this category are: board-task focused, study tours, symposia, and lustra.
2. For board-task focused, the following criteria must be met:
 - a. the purpose of the committee is to help and alleviate function specific task(s) for the entire current study association board;
 - b. the committee organised zero activities throughout the academic year;
 - c. and the task(s) the committee helps with can not be finished within the span of a month.

3. For study tours, the following criteria must be met:
 - a. the purpose of the activity is to organize a study tour for members of the Association;
 - b. and the activity complies with the STACOS regulations.
4. For symposia, the following criteria must be met:
 - a. the purpose of the activity is to organize a substantive and study-related activity;
 - b. the activity is open to all members of the organizing study association;
 - c. the activity lasts at least one day;
 - d. the activity mainly takes place at one set location;
 - e. the activity has a set all-day programme for all participants;
 - f. the activity mainly has external speakers and possibly workshops;
 - g. and the organizing committee has a peak workload around the time of the activity.
5. For lustra, the following criteria must be met:
 - a. the purpose of the committee is to organize substantive and study-related activities;
 - b. the lustrum consists of at least three different activities;
 - c. the activities are open to all members of the organizing study association;
 - d. the lustrum activities are set on at least three different days;
 - e. and the organizing committee has a peak workload around the time of the activities.
6. Committee work must have taken place or have been completed in the relevant calendar year.
7. For the committee types, the following number of grants have been decided:
 - a. board-task focused, one grant;
 - b. study tour, three grants;
 - c. symposia, one grant;
 - d. lustra, one grant.

Article 6 - Study Association Boards

1. The category Boards is meant for board members of study associations. There are two types of board members categorized: EER board members, and non-EER.
2. Both of the EER board members, and non-EER are split into four subcategories, which are categorized by the amount of hours the individual board members approximately puts into their board week. These four subcategories are:
 - a. 30+ hours, described as a full time board member;
 - b. 20 till 30 hours, described as being a board member first, however there is some studying on the side;
 - c. 10 till 20 hours, described as focusing on their studies, however there are board related tasks on the side;
 - d. and 1 till 10 hours, described as focusing on their studies, with zero to almost no board related tasks on the side.
3. For hours that can count for an individual's board week, the following types of tasks are allowed to be counted for:
 - a. keeping their association room open, as is decided by an association room schedule;

- b. joining and participating in (committee) meetings, that they have been appointed responsible for;
 - c. joining an event of their study association, with the main reason of attending being to have a board responsible present;
 - d. tasks that are mainly outside the premises of the UT that are needed to be done to keep the offers of the study association running;
 - e. the individual's main function specific tasks, either at the UT or outside the UT if it is not possible to have the task completed at the UT (e.g.: off-campus meeting location, personal circumstances and/or illnesses, etc.);
 - f. and the individual's shadow/vice function specific tasks, either at the UT or outside the UT if it is not possible to have the task completed at the UT (e.g.: off-campus meeting location, personal circumstances and/or illnesses, etc.).
- Only when the main responsible of these tasks is unable to complete these due to personal circumstances and/or illnesses.
4. The number of grants that the individual Board Member receives is based on the subcategory of hours they fall under. For the subcategories, the following number of grants have been decided:
 - a. 30+ hours, eight grants;
 - b. 20 till 30 hours, six grants;
 - c. 10 till 20 hours, four grants;
 - d. and 1 till 10 hours, two grants.

Article 7 - EEA study association board member compensation

1. EEA study association board members are compensated via grants.
2. The number of grants the individual receives is determined by the subcategory they fall under in article 6.2. with a definitive amount determined by article 6.4.

Article 8 - Non-EEA study association board member compensation

1. Non-EEA study association board members are compensated via either a waiver or grants. It is not possible to have a non-EER board member be compensated with both a waiver or grant.
2. The waiver consists of six months of tuition, in which the individual is paying EER tuition instead of non-EER tuition.
 - a. In order to be eligible for a waiver, the applying individual must fall in the subcategory of 30+ hours, as described in article 6.2.a., and determined by article 6.3.
3. In case the waiver is not applicable, the number of grants the individual receives is determined by the subcategory they fall under in article 6.2. with a definitive amount determined by article 6.4.

Article 9 - Privacy

1. In case the Applicant violates privacy regulations including, but not limited to, the *Uitvoeringswet Algemene verordening gegevensbescherming*, and the General Data Protection Regulation (GDPR), the OS Board may decide to exclude the respective activity from Activism Grants. At repeated offence, with a minimum of three active violations,, the OS Board may fully exclude the Association from any Activism Grants.

2. A violation as mentioned in paragraph 1 occurs when the Applicant sends the OS and/or OS Board personal data of third parties when submitting the application or the evidence for said application, including name, photo, contact details or other personally identifiable information, without sufficient legal basis to do so.
3. A violation is valid for a duration of three years, after which it expires.

Article 10 - Preliminary request

1. The Associations are asked by the OS Board in November to register:
 1. the average workload per week of each association board member;
 2. and the existence of StOF-eligible committees as established in article 5.
2. To register a committee, the following information has to be provided to OS:
 1. applying study association;
 2. committee type, as selected out of the types stated in article 5;
 3. name of the committee;
 4. expected time-frame of the committee;
 5. and a short description of the committee, including expected size, intensity, and expected content.

Article 11 - Provisional distribution

1. Based on the registration of article 10, the OS Board will draft a provisional distribution of the available StOF grants for board members and committees. This will be done according to the hierarchy as described in articles 4.5 and 4.6.
2. The proposal will at least contain a list of grants per board members, a list of approved committee requests, and a list of rejected requests including the reason(s) for rejection.
3. The proposal is presented no later than at the January OS GMA where it is to be approved by the Associations.

Article 12 - Provisional distribution approval

1. In case the proposal as mentioned in article 11 is approved by the OS GMA, the OS board will communicate the provisional list of activities to the Student Union.
2. In case the proposal as mentioned in article 11 is rejected by the OS GMA, the OS Board will reconvene to create a new proposal with input from the Associations. The new proposal will be put to a vote at the subsequent OS GMA.

Article 13 - February update

1. In February, the associations are (again) asked by the OS board to register the average workload per week of each association board member.
2. Based on the change in board members' workload as registered in February, the provisional distribution may be adjusted by OS. This version of the provisional distribution is presented no later than the March GMA, and will include at least the content listed in Article 10.2, as well as an estimate of which subcategories will likely receive StOF grants, which subcategories require proofs (*unsettled committees*), and which subcategories will likely not receive StOF grants.

Article 14 - *Submitting proofs*

1. The Associations are asked by OS in April to provide proof for all unsettled committees.
2. The following information has to be provided to OS:
 - a. applying study association;
 - b. committee type, as selected out of the types stated in article 5;
 - c. name of the committee;
 - d. number of committee members;
 - e. time-frame of the committee;
 - f. description of the committee, including at least size, intensity, and content.
3. The following proof has to be provided to OS:
 - a. Logbook, including at least hours per week per committee member;
 - b. budget overview;
 - c. and a possible overview of activities, in which each activity needs to be described in detail:
 - i. per hour for symposia;
 - ii. per activity for lustra and study tours.
4. For all committees/activities described in article 5:
 - a. no more than 25 hours can be requested per committee member per week;
 - b. and continuous committees can request no more than 48 weeks.
5. Unless communicated otherwise, the deadline for delivering proof for committees is June 1st.

Article 15 - *Finalising category Board members*

1. In June, the associations are again asked by the OS board to register the average workload per week of each association board member in line with article 6.3.
2. Based on the change in board members' workload as registered in June, the provisional distribution may be adjusted by OS.
3. In case the workload of a board member varies significantly over the year, the workload is taken as the average workload over the span of the entire board year

Article 16 - *Disagreement of finalisation*

1. In case OS believes the registered average workload of a certain board member to be unrealistic, OS will first ask the relevant association board to elaborate upon their claimed workload.
2. In case no agreement is reached between OS and the association, the opinion of OS is used for the proposal of the final distribution. The association member may discuss the issue at the OS GMA where the final distribution is presented.
3. In case no agreement is reached at the OS GMA, the board may discuss the issue with the Student Union.

Article 17 - *Creating the final distribution*

1. Based on the delivered proofs and claims of Article 45, OS will propose a final distribution of StOF grants. This proposal includes a list of grants per board members, a list of approved committees, and a list of rejected committees including the

reason(s) for rejection.

2. The proposal is presented no later than at the July OS GMA where it is to be approved by the Associations.

Article 18 - *Approving the final distribution*

1. In case the proposal as mentioned in Article 17 is approved by the OS GMA, the OS board will communicate the approved distribution to the Student Union.
2. In case the proposal as mentioned in Article 17 is rejected by the OS GMA, the OS board will create a new proposal with input from the Associations. The new proposal will be put to a vote at the subsequent OS GMA.

Article 19 - *Other*

1. This document is cited as: "OS StOF Allocation" or "OSSA" for short, stating the year in which the document enters into force.
2. This document goes into effect after first approval by the OS GMA and is valid indefinitely unless this is contrary to article 3, in which case that article should prevail.
3. This document repeals the document 'OS FOBOS Model - 202303.04' as approved by the OS GMA on March 29nd 2023.
4. This document can be changed or repealed at request of the OS GMA.
5. In case of disagreements about (the interpretation of) this document, the OS board and/or the ABC decides. Associations may appeal this decision at the OS GMA.

Appendix A - Timeline

A timeline of the StOF process is visible in Table 1 below. This timeline shows who is responsible for what actions throughout the year. This timeline assumes that no other dates have been communicated by OS.

Table 1: Timeline of StOF process

Who	What	When	Deadline
Study Association Boards	Hand in workload of each board member	November	Halfway through November
Study Association Boards	Inform OS whether there is a StOF-eligible committee in their association	November	Halfway through November
OS	Create grant distribution for boards and an indication for the committees	November	November GMA
OS	Present distribution and edge cases for committees	November	November GMA
Study Association Boards	Hand in workload of each board member	February	Halfway through February
Study Association Boards	Send proofs for the pending committees	April	May GMA
Study Association Boards	Hand in workload of each board member	June	Halfway through June
OS	Present final distribution	July	July GMA

Appendix B - *Definitions*

Applicant - Person who, on behalf of one of the Associations, submits a request for Activism Grants

Associations/Members - Study associations which are active members of OS

EEA - European Economic Area

GMA - General Members Assembly

(Activism) Grants - StOF grants as defined in the StOF regulations

OS - Overleg Studieverenigingen Universiteit Twente (KvK 06091479) (*English: Organisation of Study Associations*)

STACOS - Study Tour Committee of OS, which is authorized to assign subsidies from the UFonds to Study Tours of associations, which is done following the regulations of the SRC.

StOF - Student Ondersteunings Fonds (EN: Student Support Fund)

SU - Stichting Student Union Universiteit Twente (KvK 06091450)

UFonds - Stichting Universiteitsfonds Twente (KvK 41027119). Fund of the University of Twente to subsidise activities within the UT community, for example study tours.

UT - University of Twente