

NPO request SBZ Lustrum celebration

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Introduction

Stichting Borrelbeheer Zilverling (SBZ) was founded in December 2007, meaning that this year its third Lustrum is happening. Therefore, SBZ would like to organise a festivity for all students on November 11th, 2022. The event will take place in the Educafé (Zilverling) from 16:00 until 22:00. Even though the activity is mainly aimed at students from the six SBZ study associations (I.C.T.S.V. Inter-*Actief*, E.T.S.V. Scintilla, W.S.G. Abacus, S.A. Stress, S.A. Proto & S.A. Communiqué), everyone is welcome to join the activity.

This document describes the financial budget for the activity, including where the money is spent on. The financial settlement is done via Inter-*Actief*. For the financing of the event, NPO budget is requested via Overleg Studievereniging. This can be found in the budget table below. This will be a budget with a maximum of €3,055.25, but in practice this will be lower, as most items are budgeted with a margin.

The event will have an Oktoberfest-like setting with many beer benches and tables in the Educafé. Furthermore, the Abscint and MBasement will be used to play games, have attributes displayed, like a guestbook for attendees to write in, and to serve dinner.

Overview budget

Expenses				Incomes			
Item	Amount	Price	Total	Item	Amount	Price	Total
Beer mug (with print)	300	€6.00	€1,800.00	Maximum NPO budget	1	€3,055.35	€3,055.35
Organisation costs	1	€367.50	€367.50	Profit on beer sales	600	€1.00	€600.00
Decoration	1	€1,049.50	€1,049.50	Food (Oma's keuken)	150	€9.00	€1,350.00
Priklicht	1	€200.00	€200.00				
Food (Oma's keuken)	150	€9.00	€1,350.00				
Unforeseen (at 5%)	1	€238.35	€238.35				
		Result	€0.00				
		Total	€5,005.35			Total	€5,005.35

Beer mugs

Beer mugs will be printed for participants to use during the event. These mugs will potentially be engraved / printed with the SBZ logo. Participants can take the mug home afterwards as a souvenir of the event.

Organisational costs

These items are needed for the event to run smoothly. We added a large sum of unforeseen organisational costs, as we might need to rent beer benches+tables if we cannot borrow them from the associations. Furthermore, this unforeseen budget is used for last-minute items that need to be bought.

Item	Amount	Price	Total
Food bracelets	250	€0.09	€22.50
18+ bracelet	500	€0.09	€45.00
Print costs	1	€50.00	€50.00
Unforeseen organisational costs	1	€250.00	€250.00
		Total	€367.50

Decoration

In the table below, there is an overview of the items that will be bought / rented for the event. Even though the items are concrete, some changes might be made at a later stage.

Item	Price	Amount	Total
American cups (per 250)	€35.99	1	€35.99
Fake vertical garden	€5.50	10	€55.00
Circular stress pong table	€7.00	1	€7.00
Adtmeister	€30.00	1	€30.00
Ping pong balls	€0.10	100	€10.00
Table cloths	€2.00	30	€60.00
Entrance sign SBiergartenZ	€100.00	1	€100.00
Wine barrels Breukers	€18.09	4	€72.36
Flag lines	€1.00	15	€15.00
Red white cloths for on the ceiling	€10.00	10	€100.00
Fake grass	€5.00	10	€50.00
Decor winter's tafereel	€139.15	1	€139.15
Dice	250	€1.50	€375.00

		Total	€1,049.50

Food

Different types of hotchpotch and sides, including vegetarian options, will be ordered. Guests can pre-enroll via one of the associations, after which they will receive a bracelet for food. Food is sold at cost price.

Profit on beer

To reduce the budget needed, drinks will be sold at a slight profit. We will make approximately €1,- profit per mug filled with beer. Furthermore, we expect to sell at least 600 mugs.