APPLYING FOR OCCASIONAL ACTIVISM GRANTS FOR STUDY ASSOCIATIONS

INTRODUCTION

This document is a guide for student associations to correctly apply for grants from the OS. This manual does not guarantee in any way that your grants will be approved and is only intended to help the association with the application.

To apply for a grant, three different documents are required for the study loans. These documents will all be submitted in PDF format. The three different documents are: Application for the grants in category 4 for the current calendar year, providing the proof for the already approved activities in the current calendar year for categories 1, 2, 3 and applying for activities in categories 1, 2 and 3 for the next calendar year.

The Activism Grants Regulations for student associations are managed by the OSb and can be requested from them. The references in this document all refer to the regulations that are managed by the OS. The entire FOBOS regulations (application procedure for activism grants in general) are managed by the University of Twente and can be found online. If there are any questions or uncertainties regarding the procedure for applying for occasional activism grants, these should first be addressed to your faculty representative within the OSb.

APPLYING FOR GRANTS IN CATEGORY 4 FOR THE CURRENT CALENDAR YEAR

The application for the occasional activism grants in category 4 must be made before 1 October of the relevant calendar year and before that time, a member of the OSb will draw your attention to it. A maximum of 3 activities may be requested in accordance with the Activism Grants Regulations.

Make a document describing each activity according to the following structure: Name of activity -> Brief explanation ->Required proof. So first you have to say which activity it is, then you give a maximum of three lines of explanation about what the activity is and put the necessary proof in the last line. The required proof can be found in the regulations and can vary from year to year. After that you can continue with the second activity again structured according to: Name of activity -> Brief explanation -> Required proof. Then a third activity can be added in the same way. Save the document as PDF with the name ['*calendar year*' Category 4 '*association name*']. This document therefore contains a maximum of three activities. The document can then be submitted to the OSb before 1st of October.

THE PROOF FOR THE ALREADY APPROVED ACTIVITIES IS THE CURRENT CALENDAR YEAR FOR CATEGORIES 1, 2 AND 3

In the previous calendar year, a number of activities have already been added to the occasional activism grant list for your student association. This list has been approved on an OS-ALV in the previous year and is managed by the OSb. Someone from the OSb will draw your attention to this when the proof has to be sent in and will provide the list of approved activities to the associations. The proof must be submitted before 1 November of the relevant calendar year.

For the activities that have taken place and are on the list, the necessary proof will have to be handed in. The proof differs per activity and can be found in the Activism Grants Regulations. If activities are on the list but have not taken place for any reason, this should be reported to the OSb.

Make a document for the proof. Start with the activities in category 1, then the activities in category 2 and last from category 3. So category 1-> category 2 -> category 3. Work according to the scheme: category 'x'-> name of activity -> proof(s). So first clearly indicate which category the activity falls into, then the name of the activity followed by the required proof. Save the entire document as PDF with the name ['*calendar year*' proof 1,2,3 '*association name*']. Then submit the document to the OSb before November 1st.

Applying for grants in categories 1, 2 and 3 for the next calendar year.

Activism grants for the next calendar yearare already set in the current calendar year. The applications can be made as soon as someone from the OSb draws your attention to this. The deadline for registering these activities is 1 November. These applications will be approved in an OS-ALV. After that, the approved list will be managed by the OSb.

Create a new document for the applications. Work according to the scheme: Category 1 -> Category 2-> Category 3. So, start with the activities you want to apply for in category 1, then those in category 2 and end with the activities you want to apply for in category 3. Handle each application according to the scheme: Category'x' -> Name of activity -> Brief explanation. So, start by clearly stating in which category you are applying, then the name of the activity and then give a short explanation of a maximum of three sentences as to why this activity deserves grants. Then save the entire document as a PDF with the following name: ['*next calendar year*' application 1,2,3 '*association name*']. Then submit the document to the OSb before November 1st.

SUMMARY:

APPLYING FOR CATEGORY 4 GRANTS FOR THE CURRENT CALENDAR YEAR

1. Name of activity -> Brief explanation -> Required proof

2. Save as a whole in one PDF with the name: ['*calendar year*' Category 4 '*association name*'].

3. Submit to OSb before 1 October.

THE PROOF FOR THE ALREADY APPROVED ACTIVITIES IN THE CURRENT CALENDAR YEAR FOR CAT. 1, 2 AND 3

1. Category 1-> Category 2 -> Category 3

2. Category 'x'-> Name of activity ->proof

3. Save as a whole in one PDF with the name: ['*calendar year*' Proof 1,2,3 '*association name*'].

4. Submit to OSb before 1 November.

APPLYING FOR GRANTS IN CATEGORIES 1, 2 AND 3 FOR THE FOLLOWING CALENDAR YEAR

1. Category 1 -> Category 2-> Category 3

2. Category 'x' -> Name of activity -> Brief explanation

3. Save as a whole in one PDF with the name: [*'next calendar year'* application 1,2,3 *'association name'*].

4. Submit to OSb before 1 November.