

ACTIVISM GRANTS FROM 29-11-2018

FOBOS entered into force on 1 September 2013¹. This model regulates both the grants for board members and the grants for the organisation of a number of activities. From 2014 onwards, each umbrella organisation will be able to decide for itself how the grants for activities will be distributed over all activities. However, the general principles for FOBOS that can be found in chapter 3 article 1 of FOBOS must be followed. The grants that are distributed in this model are explicitly **not intended for board members** and this will also be monitored.

PRINCIPLES

In developing this model, the Committee has adopted the following principles:

- Core activities of the associations will first be rewarded.
- There should be as much clarity of key actions as possible for the committees, so that financial thresholds can be lowered for these committees.
- It is not practical to establish a priority order with 19 associations, which makes the 2013 model less appropriate.

MODEL

Four categories (see next page) are identified, of which category 1 is considered to be the most important. Minimum requirements apply to all categories. Category 1 will be rewarded first. If there are any grants left after the first category has been fully rewarded, the second category will be rewarded. If there are any grants left after the second category has been fully rewarded, the third category will be rewarded. If all grants have been awarded halfway through category 1, 2 or 3, these grants will be equally distributed over all activities in this category. As only whole grants can be awarded, the unrounded number of grants of the activity(ies) closest to a full grant will be rounded up and down from the lowest(s) in such a way that eventually all available grants will be distributed. The GMA may deviate from this method of distribution at any time, for example when there are not enough grants to fill category 1 or 2. In this way it can be ensured that committees receive a minimum number of grants.

If there are any grants left after category 3 has also been fully rewarded, these will be disbursed in category 4 following a priority analysis. This analysis is drawn up by an independent committee, consisting of representatives from all faculties and a chairman. The committee will be part of the OS and will therefore also be discharged from an ALV. The committee also decides on the maximum number of grants to be awarded to the activity. Distribution will take place in the order of priority until all grants have been disbursed or until all applications have been processed.

Since 2017 it has been possible to distribute grants for 2 consecutive years freely over these 2 years. Many student associations organize a study trip every 2 years, however, these are not evenly distributed over the odd and even years. The fluctuation in study trips can be compensated by this extra arrangement. In odd years, based on the prognosis for that year and the prognosis for the following year, a distribution of the grants over these 2 years is made. For each year, the expected number of grants required in categories 1, 2 and 3 is added up. The grants are divided over the 2 years in proportion to the total number of grants needed.

¹ FOBOS can be found on <https://www.utwente.nl/en/ces/sacc/regulations/fobos/fobos-sep2018.pdf>

Example

Forecast 2017

- Category 1: 200 grants
- Category 2: 50 grants
- Category 3: 50 grants

Forecast 2018

- Category 1: 100grants
- Category 2: 50grants
- Category 3: 50grants

In this case, the grants 300/200 are divided in the forecasts of the 2 years. Thus, 60% of all available grants will be used by 2017 and 40% of the grants will go to 2018.

CATEGORIES

CATEGORY 1. STUDY TRIPS

Purpose of activity: Study trip for members of the student association

Requirements: Complying with the SRC regulations².

Maximum number of commitments: In this category, no more than 2 commitments are made per association.

Number of grants per study trip:

- 29 for large trips³
- 24 for medium sized trips⁴
- 19 for small trips⁵

CATEGORY 2. SYMPOSIA

Purpose of activity: substantive and study-related day, accessible to all members.

Requirements: The activity must be study-related, open to all members, last 1 day, with mainly external speakers and possibly workshops. There must be a peak load around the activity for the committee (in the quartile for the activity there must be a significant amount of time spent).

Maximum number of commitments: In categories 2 and 3 together, no more than three commitments will be made per association. If one of the three commitments lapses during the year, a new activity of the same nature can be registered.

Maximum amount of grants per symposium: 8

²<https://www.utwente.nl/nl/src/>

³Large trips: high-priced trip in the SRC regulations with the exception of study trips that make use of the exception clause Article 3 paragraph 7

⁴Medium-sized trips: See the SRC regulation article 3 paragraph 4

⁵Small trips: all other trips that receive an SRC subsidy

CATEGORY 3 OTHER LARGE STUDY RELATED

Purpose of activity: substantive and study-related activity, with the aim of offering a broadening and deepening of the knowledge of the participants, in which visiting or receiving external study or career-related parties plays a central role.

Requirements: The activity must be study-related, open to all members (this may be subject to a study progress requirement), at least 1 day and visiting or receiving external study or career-related parties plays a central role. It is compulsory to be present at the substantive activities. Additional requirements are set below for a number of activities.

Maximum number of commitments: In categories 2 and 3 together, no more than three commitments will be made per association. If one of the three commitments expires during the year, a new activity of the same nature can be registered

Examples Europe Travel, Business Courses

Number of grants per activity: ·

- Europe trip: 8
- Short trip to Europe: 4
- Business Course: 4-8
- In the case of other activities, the number of grants is determined by comparing the activity with the above activities.

A Europe trip is defined as a minimum 7-day trip abroad, of which there is a minimum of 5 working days. Working days are understood to mean the number of days on which there are (study-related) substantive activities. Two-thirds of the total number of days in the Europe trip must be spent on these substantive activities. Holidays in the country are not considered working days. In principle, a visit to an institution counts as one part of a day. Each part of the day (morning/afternoon/evening) is counted as half a day. A short but complete report must be made of the Europe trip. This contains a detailed report of each substantive activity.

A short Europe trip is understood to mean a multi-day visit to one or more companies abroad in order to get acquainted with the company in an interactive way. This criteria should be interpreted flexibly, but with due regard for the number of company visits within the duration of the trip and the trip should not be shorter than three days. Whether a short trip to Europe meets these requirements will be decided by the months commission.

A Business Course is a multi-day (minimum of two days) event in which external study or career related parties play a central role. It is the intention that the profiling of the study and student association is mainly about the whole event. Business Course is a name that can be understood in a broad sense and that is assigned to all activities that meet the aforementioned requirements.

A short and complete report should be made of the Business Course or the short Europe trip, with a detailed report of each substantive activity.

In the case of other, similar activities, the number of grants is determined by comparing the activity with the above activities. Activities that cannot be included here, but which profile the student or student association or are characterised as otherwise by the committee, can be transferred to category 4 subject to reservation.

CATEGORY 4. ASSOCIATION DEVELOPMENT, SMALL BUSINESS-RELATED, SMALL STUDIES-RELATED AND ASSOCIATION BONDING

- 1. Purpose of small study-related/association bonding activities:** Special activities that promote the bonding of members or are profiling to the association.
Requirements: The activity must be open to all members and it must be a special activity.
Examples: national design weekend (Daedalus), concrete brewers (Concept), Pandora (IA).
Does not apply: Gala's, drinks, parties, paintballs, etc.
Number of grants per activity: To be determined by the grants committee with a maximum of 2
- 2. Purpose of other small business-related activities:** Small activities that promote contacts between members and the business community.
Requirements: Activities for associations with an emphasis on education or contacts with business.
Examples: Excursion series (excursion of several days), mini-symposium
Number of grants per activity: To be determined by the grant committee with a maximum of 2
- 3. Purpose of association development:** Sustainable improvement of the association.
Requirements: In the case of association development, the content must be easily shared with other associations so that a database can be set up at the OS and other associations can easily make use of it.
Examples: ICT, new services such as creating an internship bank
Number of grants per activity or development: To be determined by the grants committee with a maximum of 2

Maximum number of commitments: In category 4, no more than 3 commitments are made per association.

Category 4 Order

The order of awarding grants for category 4 is as described above. Priority will be given to small study related and associative activities, then to small business related activities and finally to association development. If activities are organised that fall into categories 1, 2 or 3 but were not applied for at the time because they had not yet been planned, they will be placed in category 4 at the top, with a maximum of 3 grants. In case of justified reasons, deviations from this order may be made by the grant committee of the OS.

Items for which no grants are available

Committees which can reasonably be assumed to be a general part of each association and which have not undertaken any exceptional activities. Examples: a network committee, media committee, excursion committee or Kick-In committee.

ADDITIONAL PROVISIONS:

- The activities may not be organised by board members, nor may grants be requested by board members if this took place at the time of the directorship.
- The activity must have taken place in the relevant calendar year or the activities of the association development must have been completed in the relevant calendar year.
- In the case of applications that cannot be classified in one of these categories, the committee dealing with the applications will decide whether the grants will be awarded. In the case of major activities (high exceptions), the committee will give advice to the General Assembly, which in turn will decide whether or not to award grants.
- Administrative support will not be rewarded from this model.

PROOF

Category 1	Photo UFonds, after-report and settlement
Category 2	Programme booklet, list of participants and settlement
Category 3	(Short) Europe trip: list of participants and settlement, programme booklet. For the rest of the activities: list of participants and settlement.
Category 4	Result of the development (e.g. link to website), development sharing with other associations and description of the process. Adequate description of activity and photo. For all activities in category four, a bill and list of participants must be sent.

TIMELINE

Timeline for grants of next calendar year

OCTOBER

- Associations register with the OS all activities in categories 1, 2 and 3 for the next calendar year. This must be done before 1 November.

NOVEMBER

- Approval of category 1, 2 and 3 grant list for next calendar year during the November-ALV.

DECEMBER

- OS forwards lists to SU.

Timeline for grants of the current calendar year

SEPTEMBER

- Associations send a list of all activities in category 4 that they want to register including the proof to the OS. Deadline 1 October.

OCTOBER

- OS committee will make a draft list for category 4 and this will be discussed at the October-ALV.
- Associations will send all proofs for categories 1, 2, and 3 to the OS. Deadline 1 November.

NOVEMBER

- The OS committee will check the burden of proof in categories 1, 2, 3 and 4. Deadline is November 15.
- The list of applications for category 4 will be adjusted by the committee on the basis of the results of the October-ALV.
- Approval of final list with all categories in the November-ALV

DECEMBER

- OS forwards lists to SU.

It is therefore not possible to register additional activities in categories 1, 2 or 3 halfway through the year. This is because these categories are established before the beginning of the calendar year. This is possible for category 4. This is because, at the beginning of their administrative year, board members are not yet fully aware of opportunities for development and special activities and should be encouraged to do so.